



# RESERVIST

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## New Commandant Takes Over Coast Guard Helm

On June 1, 1954, Secretary of the Treasury George M. Humphrey administered the oath of office to Alfred C. Richmond as Commandant of the Coast Guard with the rank of Vice Admiral. The ceremony took place in the Main Treasury Building.

At the same time Secretary Humphrey administered the oath of office to Rear Admiral James A. Hirschfield as Assistant Commandant.

Both of these officers have been approved by the Senate for four-year terms.

Admiral Richmond was graduated senior man in his class from the Coast Guard Academy and commissioned Ensign in 1924.

He received the Bronze Star "for meritorious services as Senior Coast Guard Officer on the Staff of the Commander, United States Naval Forces in Europe" during and after the Normandy invasion. Admiral Richmond assisted in organizing Coast Guard forces preparing for the invasion and contributed to the efficiency of the Merchant Marine ships sailing invasion routes.

The French Government also awarded him the Croix de Guerre "for exceptional services" rendered in the liberation of France.

He served as Assistant Commandant during the period 1950-1954.

## ORTUs Most Recently Placed In Commission

These additional ORTUs were placed in Commission this spring and are currently holding weekly drill meetings:

Location	Date of Comm.
Seattle Wash. (Unit II) 13-933	14 April 1954
Everett, Wash. 13-695	20 April 1954
St. Petersburg, Fla. 07-650	22 April 1954
Ft. Lauderdale, Fla. 07-408	10 May 1954
Washington, D. C. (Unit II) 05-149	17 May 1954
Charleston, S. C. 07-107	27 May 1954

## Expansion of the Reserve During The Last Year

During the period 1 July 1953-30 June 1954 the Reserve experienced a steady growth in all fields. On 1 July 1953 there were 3,517 officers in the Reserve and 14,044 enlisted personnel. On 30 June 1954 there were 3,664 officers and 16,028 enlisted personnel in the Reserve. This represents an overall increase of 11% of the number of personnel in the Coast Guard Reserve during that 12-month period.

With respect to the number of personnel engaged in the training program, there was also a marked increase during this period. On 30

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## Success of PI Material Depends On Local Follow-up

Public Information material supplied to the field by Headquarters to promote Reserve recruiting must be actively put in use by concentrated effort on a local level. If instructions from Headquarters on the dissemination of such tools are not followed accurately, and if there is a failure to personally contact all possible outlets suggested for this material in respective areas...the investment of money and effort initiated by Headquarters in furnishing these tools becomes an extravagant waste.

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Secretary of the Treasury George M. Humphrey administers the oath of office to Alfred C. Richmond as Commandant of the U. S. Coast Guard, with the rank of Vice Admiral. Assistant Secretary of the Treasury H. Chapman Rose holds the Bible.



# Projected View of Summer Active Duty For Training

According to the current outlook, the summer of 1954 is expected to be the most active season to date in training Coast Guard Reservists. The greatest number of Reserve personnel to receive training during this period will be comprised of the men reporting to Cape May and Alameda for recruit training and those who will be training throughout the country with their units. There will be, however, two weeks schooling or duty afloat available to individual Reservists from the active status pool as well as to ORTU members who are unable to make their units' established training dates.

Every week this summer, approximately 110 Reservists will be reporting to Cape May and approximately 50 men will be reporting to Alameda. A plan has been initiated whereby Reserve personnel will serve as instructors at both of these Receiving Stations. These officers and selected enlisted men will be able to devote their entire time to Reserve recruit training, a personnel plan designed to allow more time for individual instruction.

At Cape May LT George W. Hardy, Jr., USCGR, and 7 enlisted Reservists will assist in the recruit training. Ensign James B. Poyer, USCGR, and 4 enlisted Reservists will assist in recruit training at Alameda. These Reserve instructors will serve under the direction of the Commanding Officers of the two Receiving Stations. It is estimated that approximately 1300 Reserve recruits will undergo training at Cape May this summer. At Alameda, 500 Reservists are anticipated during the season's training schedule.

As in recruit training, District Reserve Directors have been granted the authority to activate instructors for a two-month period to assist in the training of ORTUPS personnel throughout July and August.

ORTUAG members undergoing two weeks of duty afloat will receive their training on either Naval Reserve vessels or Coast Guard Vessels. During this period afloat, officers and men will receive instruction in their specific rates and specialties, and will be indoctrinated in new developments and techniques. When these Reservists serve on Naval Craft, they will make a complete two-weeks cruise with Naval Reservists, visiting one weekend at a foreign port.

The following data indicates the currently established locations for Reserve training of ORTU groups:

Dist.	Type of Unit	Tra. Location
First	ORTUPS	Coast Guard Base, Boston
Second	ORTUPS	Lake Ponchartrain Barracks, New Orleans
Third	ORTUPS	Pier 9, New York
Fifth	ORTAUG	Coast Guard Vessels
	ORTUPS	Baltimore; Norfolk
Seventh	ORTAUG	USS KELLER; CGC AB-SECON
	ORTUPS	CGC ANDROSCOGGIN
Eighth	ORTUPS	Lake Ponchartrain Barracks, New Orleans
Ninth	ORTUPS	Buffalo, Cleveland, Detroit, Chicago
Eleventh	ORTUPS	Within the Los Angeles, Long Beach, and San Diego Areas and Coast Guard Vessels assigned to the District
	ORTUAG	Alameda
Twelfth	ORTUPS	District CG Vessels
Thirteenth	ORTUAG	Seattle; Portland,
	ORTUPS	District CG Vessel
Fourteenth	ORTUPS	COTP, Honolulu
Seventeenth	ORTUPS	Ketchikan

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## Annuity Deadline Extended, Tax Treatment Clarified

The deadline for servicemen with eighteen years of creditable service to elect an annuity under the Contingency Option Act has been extended from 30 April 1954 to 1 November 1954. The purpose of the extension is to provide time in which to circulate information about the options, which are necessarily complicated, to eligible personnel.

The extension applies to members retiring after 30 April 1954 and prior to 2 November 1954, as well as to members completing 18 years of service prior to 2 November 1954. The original deadline of 30 April 1954 was retained for members retiring before 1 May 1954, and such persons are now precluded from applying for an annuity option.

The Bureau of Internal Revenue has issued a statement, recently published in the Weekly Report Coast Guard Activities, regarding tax treatment of the options. The survivor-beneficiary of an annuity may each year exclude from his taxable income all payments received by him, except an amount equal to three percent of the total cost of the annuity, until the entire cost has been collected tax free. After this recovery, further annuity payments are taxable at the same rates as other income.

## Two Weeks Training? These Suggestions May Help You

Help are some tips which may help you out on your two-weeks period of active duty for training this year and in future years.

Review the proper procedure for reporting aboard and military courtesies in general. Review the mechanics of inspections. Review seabag requirements and how to pack a seabag. Make an earnest effort to maintain a neat personal appearance and erect bearing at all times.

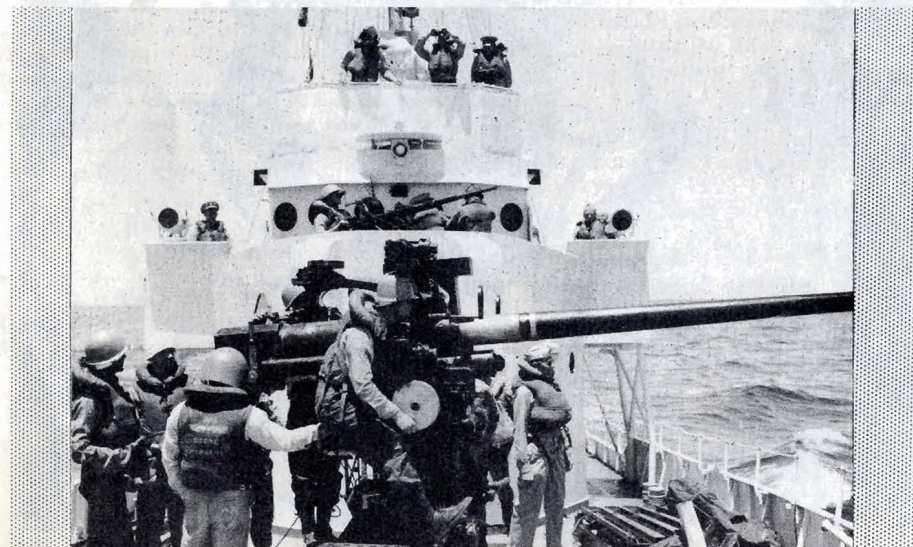
Never forget that during your active duty for training period you are constantly on display as a product of the training to be found at your unit. What kind of reputation do you want for your unit?

## Test Results Forwarded

Results of the April examinations for advancement to petty officer third, second, and first class have been compiled and forwarded to District Commanders (dcr).

Headquarters is now in the process of revising and making up the examinations for the next series of tests scheduled for October. These tests will be similar to the ones administered in April.

Personnel who failed their April examination will be eligible for re-examination in October.



Officers and men of ORTAUG 11-055 of Phoenix, Arizona, receiving training aboard the Cutter PERSEUS during their unit's annual two-week training cruise.



## SPAR Enlistment Program For ORTUs

Instructions governing enlistment or reenlistment of personnel in the Women's Reserve of the Coast Guard Reserve have been published in Reserve Memorandum No. 5-54. Women applicants who do not have prior service experience, as well as women who are former members of other branches of the Armed Forces, will be processed according to these regulations.

In ORTUs where SPAR personnel are needed and can be utilized effectively, District Commanders will initiate necessary steps to recruit and assign qualified women up to complements prescribed as follows for each unit:

### ORTUPS & ORTUAG   No. of SPARS

Large	4
Medium	3
Small	2

All SPAR enlistments must be approved by the Commanding Officers of the units where applicants are being considered for assignment.

The Coast Guard needs women Reservists to assist in handling the clerical work in organized units. The current SPAR procurement program will also expand the Women's Reserve toward required mobilization strength.

Military indoctrination will be included in the training of women Reservists without prior service. All SPARS will be offered annual active duty training and will be required to wear uniforms during weekly drill meetings and whenever they are carrying out assignments members of the Coast Guard Reserve.

The SPAR procurement program is too new yet for a report on the response in the field. Continued public interest in the women's branch of the Coast Guard Reserve, however, warrants an optimistic outlook on recruiting results.

## Tips On Training Aids

Is your unit's library complete? Allowance Memorandums No. 14-52 for ORTUPS units and No. 15-52 for ORTUAGs, which have just been promulgated, show exactly what should be in your unit library. Directions for requisitioning any missing item are included.

The comments and suggestions of the officers and men who saw the kinescope entitled "DUST IT OFF" will help Headquarters make decisions on the future use of training aids. These comments should be forwarded to the Special Devices Center of the Navy, via the District Commander (dcr) and the Commandant (PR-3).

## ORTUs Attendance Report for April 1954

Attendance records for April 1954 indicate that the following District and Units led all others in percentage as follows:

Best District	
11th District	92.8%
Best ORTUPS	
11-190 San Diego, Calif.	96.3%
Best ORTUAG	
03-869 Camden, New Jersey	98.8%
National Average for Units	90.7%

### PI MATERIAL - Cont. from p. 1

For example, television trailers for Reserve recruiting were recently mailed to the Districts. Headquarters advised that prints of these TV films should be, in turn, distributed among ORTUs and Recruiting Stations so that unit personnel and CG recruiters could personally contact stations. This method of distribution was suggested to insure local scheduling of the trailers with additional information given to program directors on ORTUs in their audience areas.

In several instances these TV films appeared on local TV screens without appropriate identification tags telling viewers Where, How and When they could contact their nearest Coast Guard Reserve unit.

The failure to tie-in the showing of these TV trailers with definite directions on how potential recruits could contact Reserve units near their homes, particularly limited the value of this material in communities where there are no regular Coast Guard establishments available for public inquiries on local Reserve activities.

It is urged that Reserve Directors, Commanding Officers of ORTUs and all Organized Reserve members carefully study and adapt the Public Information suggestions contained in the Reserve Recruiting Kit recently furnished them by Headquarters. While Headquarters is set up to initiate, produce and supply general Reserve recruiting information adaptable for use in the field, it cannot physically handle the follow-up of this material on a local level for the 94 ORTUs now in commission. This is the responsibility of those in the field.

As well as adapting material provided by Headquarters to local situations and Reserve needs, the success of your unit's activities on the "home front" depends on constant personal contact with, and the feeding of current information to, media in your community. If you

have a member in your unit qualified to handle this type of work, assigning him as your local Public Information representative is a practical step toward establishing a "working" and consistent promotion program.

The vital issue in the use of future material supplied by Headquarters to the field is that you interpret and supplement these projects for "hometown operation". In other words, incorporate pertinent facts on your unit with all general Reserve promotion material furnished by Headquarters. And always include answers to the three questions you want to inspire in your local audience--"Where, How and When can I apply for enlistment in the Coast Guard Reserve?"

## Annual Personnel Reports

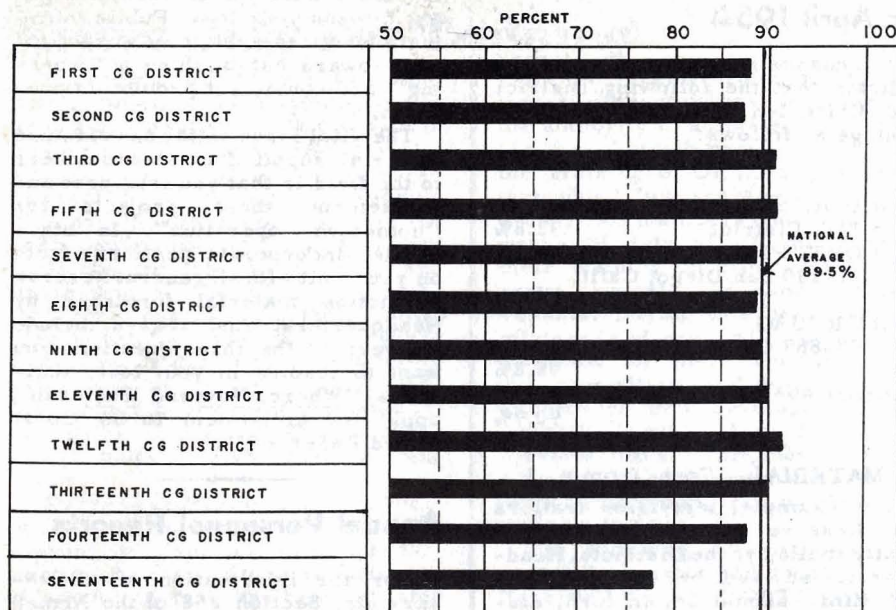
For the information of all Reservists, Section 258 of the Armed Forces Reserve Act of 1952 directs the up-to-date maintenance of "personnel records of each member of its Reserve components." The Coast Guard directive which implements the above section of the Armed Forces Reserve Act is Reserve Memorandum No. 3-54.

Reserve Memorandum No. 3-54 requires that certain personnel reports shall be submitted annually by each Reservist not on active duty as of 30 June of each calendar year. All enlisted Reservists, except those in the Retired Reserve, shall submit an Annual Certificate of Physical Condition, Form DD-684. Officers of the Ready Reserve, USCGR-R and Standby Reserve, USCGR-S1 shall submit an Annual Fitness Report, Form NAVPERS 937 (Rev. 4-53), an Annual Qualifications Questionnaire, Form 319 (Rev. 1-52), and an Annual Certificate of Physical Condition, Form DD-684. Officers of the Standby Reserve, USCGR-S2, shall submit an Annual Qualifications Questionnaire, Form 319 (Rev. 1-52) and an Annual Certificate of Physical Condition, Form DD-684. Officers of the Retired Reserve, USCGR-RET, shall submit only an Annual Qualifications Questionnaire, Form 319 (Rev. 1-52).

It is the responsibility of Headquarters and each Reserve Director to insure that an adequate supply of the forms required is obtained for the required distribution to each individual together with the necessary instructions.

It is the responsibility of each individual Reservist to obtain and complete the required reports and to submit the reports to the next senior in the chain of command not later than 15 July of each calendar year.





The above chart is a corrected version of the attendance chart published in error in the June 1954 issue of the "The Coast Guard RESERVIST".

## Active Duty For Training Afloat

The Navy has made the below listed afloat quotas available to the Coast Guard:

Aug 1-14 DMS RODMAN  
fm Charleston 3 Off/15 men  
Aug 8-21 DE(R) 213  
fm Philadelphia 1 Off/ 5 men  
Aug 15-28 PCE(R) 856  
fm Philadelphia 1 Off/ 5 men  
Aug 21-Sept 4 DE 419 KELLER  
fm Wash., D. C. 25 men  
Aug 29-Sept 11 PCE(R) 853  
fm Philadelphia 1 Off/ 5 men  
Sept 12-25 PCE(C) 873  
fm Philadelphia 1 Off

Officers and men interested in these listed quotas, who can also meet the above standards, are urged to submit Form CG-3453 through appropriate channels at the earliest practical date.

## EXPANSION - Cont. from p. 1

June 1953 there were 914 officers and 4,653 enlisted men participating in the training program either by affiliation with an organized unit or a volunteer unit. By 30 June 1954 the number of personnel engaged in the training program had increased by approximately 18%. As of that date there were 1,220 officers and 5,346 enlisted personnel actively participating in the training program.

The above statistics indicate that 38% of those members of the Reserve who were not on active duty on 30 June 1954 are attached to training units either in a pay or non-pay status.

Also during last year there was an increase in the number of organized units which were authorized and placed in commission. At the beginning of this fiscal year there were a total of 77 organized units in commission, comprising 57 Port Security Units and 20 Vessel Augmentation Units. By 30 June 1954 there will be in commission 71 Port Security and 23 Vessel Augmentation Units which represents a total of 94 organized units, and a 22% increase during this year.

## 1954 Edition of Coast Guard Reserve Register

The next issue of the Reserve Register will be processed for printing shortly after 30 June 1954. It is hoped that printing schedules will permit mailing of the Register early in August but in any event it is anticipated that the new edition will be distributed no later than 1 September 1954.

The 1953 edition of the Reserve Register contained, for the first time, the specialty classifications of all Reserve officers as reflected by Headquarters' records. An insert letter in each Register provided each officer with the opportunity to request corrections, changes or deletions relative to any data contained in the Register. All requests received at Headquarters have been reviewed, corrections have been processed, changes in qualifications have been made where warranted, and will be reflected in the 1954 edition. An insert letter will not be included in the 1954 Register. Reserve officers who desire to request

a change to their classification should submit such a request in writing via official channels.

## New Navy Films

The first film described below should help men assigned to ACDUTRA on ships visiting foreign ports. The second film discusses basic naval strategy, a subject which interests may officers and men.

MA 6962AR, "HOW TO GET ALONG IN A FOREIGN COUNTRY." Black and white, sound, nonclassified and 20 minutes long. This film shows how important it is for the service man to create a good impression in a foreign country. It shows how to make this impression and indicates that understanding is the most important element in getting along with a foreign people.

MA 8022A, "BASIC NAVAL STRATEGY--PT 1--ATLANTIC AND MEDITERRANEAN THEATRES." Black and white, sound, nonclassified and 18 minutes long. It introduces the concepts upon which strategic decisions are based in Naval warfare. The terminology and general approach are drawn from the works of Admiral Alfred Thayer Mahan, U.S. Navy. Communications, position, concentration, the basic elements of strategy are defined with examples drawn from the offensive operations of World War II.

## SUMMER TRAINING - Cont. from p. 2

The currently estimated total of 413 officers and 2829 enlisted men to receive active duty for training is expected to be greatly increased when the final figures for the summer period are available.

The figures for the fiscal year 1954 show an over-all increase of participation in two-weeks active duty for training as compared with the fiscal 1953 figures. It is anticipated that the figure for 1955 will surpass the two previous years' totals due to the fact that next year will be concentrated on unit training.

Therefore, the new fiscal year could show training figures approaching 100 per cent participation of Reservists attached to Organized Reserve Training Units.

## The Coast Guard RESERVIST

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